

DAILY CASH ANALYSIS
(USN HOUSING PROJECT)
NAVCOMPT FORM 2009 (REV. 10-61)

DATE _____

I ANALYSIS				IV RECONCILIATION			
CASH COLLECTED (Debit)							
TO							
RA	Rent			COLLECTIONS NOT DEPOSITED	Rent		
	Electricity				Utilities		
	Gas				Security deposits		
	Water				Navy Gen'l Fund Recpt. Acct. #		
UA	Refuse removal				Navy Gen'l Fund Recpt. Acct. #		
	Other				Navy Gen'l Fund Recpt. Acct. #		
				TOTAL (Period _____)			
SD	Security deposits			COLLECTIONS THIS DATE	New tenants		
					Recurring		
	Navy Gen'l Fund Recpt. Acct.				Vacating tenants		
	Navy Gen'l Fund Recpt. Acct.				Overage		
SC	Navy Gen'l Fund Recpt. Acct.				TOTAL COLLECTION FOR THE DAY		
TOTAL (Credit)				TOTAL AVAILABLE FOR DEPOSIT			
II REFUND REQUEST/ACCOUNT ADJUSTMENT							
ACCOUNT		DEBIT	CREDIT	CASH DEPOSITS	Rental Account (17 X 6850)		
Rental					Utilities Account (NWF or NIF)		
Utilities					Tenants' Security Deposits Account (NWF)		
Tenants' Security Deposits					Navy Gen'l Fund Recpt. Acct. #		
Navy Gen'l Fund Recpt. Acct.					Navy Gen'l Fund Recpt. Acct. #		
Navy Gen'l Fund Recpt. Acct.					Navy Gen'l Fund Recpt. Acct. #		
Navy Gen'l Fund Recpt. Acct.					TOTAL DEPOSITED (Period _____)		
Net refund					COLLECTIONS NOT DEPOSITED		
TOTAL				CHECKS RETURNED	Rent		
					Utilities		
					Security deposits		
					Navy Gen'l Fund Recpt. Acct. #		
III CHANGE FUND				Navy Gen'l Fund Recpt. Acct. #			
\$ plus \$				ADJUSTED DEPOSIT			
Cash refunds							
Balance in Change Fund							
V LOSSES		RENT (Amount)		(Number of days)		UTILITIES (Amount)	
		\$				\$	